

KLAEF Grant Guidelines

KLAEF awards two types of grants:

- Continuing Education (CE) Grants
- Kansas Library Conference Mini-Grants

Continuing Education (CE) Grants

1. Any KLA member may apply for the continuing education grants for classes not leading to a degree or certification, conferences except for the Kansas Library Conference, workshops, or similar activities.
2. Submit a budget for your anticipated expenses. Include where else you have asked for or received funds. You may include the costs for items such as tuition for classes not leading to a degree or certification; registration; food; lodging; transportation; substitute help or child care. Car mileage will be calculated at the current IRS defined rate per mile.
3. Currently, the maximum amount available for each grant is \$250 per person.
4. Priority will be given to KLA members who have not received any KLAEF funds – for grants or scholarships --in the past 2 years.
5. All grants are reimbursements since approval may not be available until after the event.
6. Email the application to the current president of KLAEF. Contact information is on the KLA webpage with the KLAEF Board Roster.
7. Applications may be sent after January 1 until notice is given that all funds for the year have been distributed.

Kansas Library Conference Mini-Grants

1. Any KLA member may apply for \$100 to help defray the cost of attending the Kansas Library Conference.
2. Submit a budget for your anticipated expenses. Include where else you have asked for or received funds. You may include the costs for items such as registration; food; lodging; transportation; substitute help or child care. Car mileage will be calculated at the current IRS defined rate per mile.
3. Priority will be given to KLA members who have not received any KLAEF funds – for grants or scholarships -- in the past 2 years.
4. All grants are reimbursements since approval may not be available until after the event.
5. Email the application to the current president of KLAEF. Contact information is on the KLA webpage with the KLAEF Board Roster.
6. Applications will be accepted from July – one week before conference.

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